

CERTIFICATE OF REGISTRATION
SOCIETIES REGISTRATION ACT XXI OF 1860

No S/35786 of 1994

I hereby certify that MALANKARA CATHOLIC CHURCH
SOCIETY

has been registered under the SOCIETIES REGISTRATION ACT
OF 1860

GIVEN UNDER MY HAND AT DELHI on this 31st day of
MARCH, one thousand nine hundred and
ninety four.

Registration Fee of
Rs. 50/- received.


Registrar of Societies
Delhi Administration
Delhi



PLEASE QUOTE THIS NUMBER IN ALL YOUR FUTURE CORRESPONDENCE




Principal
Mar Ivanios School
Village Budhera, Opp SGT University
Gurugram, Harvana-123505



AMENDED CERTIFICATE OF REGISTRATION

Under Societies Registration Act XXI of 1860

Regn.No. S/25786/2022/Distt. South (Date of Registration 31/03/1994)

I hereby certify that "In pursuance of Section 12 and 12A, the name/address of the Society has been changed from

"MALANKARA CATHOLIC CHURCH SOCIETY"

Located at 762, SECTOR-A, PKT.-B & C, VASANT KUNJ, NEW DELHI 110070.

TO

"MALANKARA CATHOLIC CHURCH SOCIETY"

Located at 61, J-BLOCK, PARYAVARAN COMPLEX, NEB SARAI, NEW DELHI-110068.


w.e.f. 4/72 under the SOCIETIES REGISTRATION ACT, 1860.

Given under my hand and seal at Delhi on this 11 day of February 2022.

Amendment Fee of ₹1/- received.

(SEAL)





(BHUPINDER SINGH)
REGISTRAR OF SOCIETIES
SOUTH DISTRICT
GOVERNMENT OF NCT OF DELHI

The registration of the society is further subject to following term & condition:-

- 1) The society is not allowed to use translated & abbreviated/abbreviated version of its name.
- 2) The society will use their name with prefixes, etc. as has been mentioned in this letter.
- 3) The society will show its name along with the caption below that it is governed by private body/society where used.
- 4) The name may not be used for any commercial purpose or trade or business or profession, certificate/affiliation/recognition to other organization etc.
- 5) The society will not stretch beyond the purpose specified under Section 20 of societies read with the provision of rules of Society Registration Act, 1860. Further any commercial activities for benefits of members such as purchasing of land from contributions or money collected directly or indirectly from members constructing apartment, real estate project, selling or leasing or maintenance of apartment complexes will not be allowed to carry under the banner and title of the society registered under the Society Registration Act, 1860.

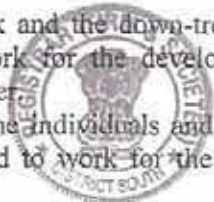
*This document certifies registration under the Society Registration Act, 1860. However, any Govt. Department or any other association / person may kindly make necessary verification (on their own) of the assets and liabilities of the society before entering into any contract / assignment with them.




Principal
Mar Ivanios School
Village Budhera, Opp SGT University,
Gurugram, Haryana-123505

**AMENDED
MEMORANDUM OF SOCIETY:
"MALANKARA CATHOLIC CHURCH SOCIETY"**

1. **NAME OF THE SOCIETY:** The name of the society shall be: "MALANKARA CATHOLIC CHURCH SOCIETY".
2. **REGD. OFFICE:** The Registered office of the society shall remain in the National Capital Territory of Delhi, and at present it is at the following address:
61, J-Block, Parvavaran Complex, Neb Sarai, New Delhi-110068.
3. **AREA OF OPERATION:** The Area of Operation shall be the whole of the Republic of India.
4. **AIMS AND OBJECTS:** Aims and objects of the society, for which the same is established, are as under:
 - a) To educate, train, instruct, refuse or disseminate socio-economic, cultural, spiritual, moral, religious and secular knowledge.
 - b) To perform works of charity, to provide and promote progress, peace and national integration and to undertake cultural, educational, environmental, ecological, social and spiritual works.
 - c) To take up and to auspiciate community programmes and developmental projects and programmes.
 - d) To assist and to empower the weak and the down-trodden and to conscientize the individuals and communities to work for the development of all human persons irrespective of caste, creed and gender.
 - e) To animate, inspire and motivate the individuals and communities to explore their human potentialities and talents and to work for the holistic growth of the whole society.
 - f) To establish, provide, maintain, run develop, take over, close down or dispose off educational, scientific, cultural and religious institutions works and activites of all kinds for the benefit and uplift of human persons.
 - g) To apply, acquire and utilize properties and assets from individuals and from any government or voluntary agents to establish scientific. Educational, cultural and religious institutions, including places of worship.
 - h) To collaborate and associate with other organisations and institutions with similar objects.
 - i) To establish, manage and/ or aid institutions and organisations for medical care in the form of running hospitals, clinics for all and special centres for looking after the old, the orphans, the handicapped, the retareded and the refugees.
 - j) To take over, manage and establish hostels, mass communication facilities libraries and specialized traning instituitions for students, teachers and working people.
 - k) To do all such other lawful acts, deeds and things as are incidental or conducive to the attainment of the above object.



F. Unnikrishnan
Secretary

[Signature]
Secretary

[Signature]
Treasurer
[Signature]
Principal

Mar Ivanios School
Village Budhera, Opp SGT University
Gurugram, Haryana-123006

247/c

AMENDED AS ON 11-02-22-2021

- 5. **Conditions:-**
All the incomes, earnings, moveable or immoveable properties of the societies shall be solely utilized and applied towards the promotion of its aims and objects only set forth in the Memorandum of Association and no profit on thereof shall be paid or Transfer directly/indirectly by way of dividends bonus profits or in any manner whatsoever to the present or past members of the society or to any person claiming of the society shall have any personal claim on any moveable/immoveable properties of the society or make any whatsoever by virtue of this membership.
- 6. The management of the affairs of the society is entrusted in accordance with the Rules and Regulations of the society to a Governing Body of which the first members are:



President *[Signature]*

Secretary *[Signature]*

Treasurer *[Signature]*

Principal
Mar Ivanios School
Village Budhera, Opp SGT Univ
Guruaram, Haryana-123557

4. GOVERNING BODY:

The names, Address, Occupations and the Designations of the present members of the Governing Body, to whom the management of Society is entrusted, as required under Section 2, of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to the National Capital Territory of Delhi, are as under:

NO.	NAME & ADDRESS	OCCUPATION	DESIGNATION
1.	VARGHESE VINAYANAND S/O V. V. VARGHESE R/O BETHANY ASHRAM NALANCHIRA, P.O.-THIRUVANTHAPURAM, NALANCHIRA, KERALA 695015	PRIEST	PRESIDENT
2.	JOHN WILSON S/O M T WILSON R/O MELEDATHU MAMPARA, P.O. RANNI PERUNAD, PATHANAMTHITTA, KERALA	PRIEST	VICE PRESIDENT
3.	AJI THOMAS S/O THOMAS T. G. R/O THANNIMOOTTIL HOUSE MALAYALAPUZHA (PART), CHENGARA KOZHENCHERY, PATHANAMTHITTA, KERALA	PRIEST	SECRETARY
4.	FR. PHILIPS CHACKO S/O PHILIPPOSE CHACKO R/O B-1/52-53, NEAR DWARKA MORE, METRO STATION, SEWAK PARK, UTTAM NAGAR, DELHI-110059	PRIEST	TREASURER
5.	NIJO JOY GEORGE C/O GEORGE JOY R/O J/61-62, PARYAVARAN COMPLEX, IGNOU ROAD, NEB SARAI, DELHI-110068	PRIEST	EXECUTIVE MEMBER
6.	VISAKH S.S. S/O SASIDHARAN NADAR R/O J 61-62, PARYAVARAN COMPLEX, NEB SARAI, HAUZ KHAS, DELHI-110068	PRIEST	EXECUTIVE MEMBER
7.	SAJAN THOMAS S/O P. J. THOMAS R/O PLAKKOOTTATHIL, CHALAPPALLY, EZHUMATTOOR, PATHANAMTHITTA, KERALAS	PRIEST	EXECUTIVE MEMBER



President *V. Varghese*

Secretary *A. Thomas*

[Signature]
Principal
Mar Ivanios School
Village Budhera, Opp SGT University
Gurugram, Haryana-123005

Treasurer *[Signature]*

5. DESIROUS PERSONS:

We, the undersigned are desirous of forming a Society named: "MALANKARA CATHOLIC CHURCH SOCIETY" under the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to the National Capital Territory of Delhi, in pursuance of this Memorandum of Society:

NO.	NAME & ADDRESS	OCCUPATION	SIGNATURE
1.	FR. DR. STEPHEN THOTTATHIL, PRIEST 762/A, PKT. B&C VASANT KUNJ, NEW DELHI-110070	PRIEST	SD/-
2.	FR. THOMASKUTTY PATHINETTIL 762/A, PKT. B&C VASANT KUNJ, NEW DELHI-110070	PRIEST	SD/-
3.	SR. BANJAMIN S.I.C. 90, SECTOR-29, FARIDABAD, HARYANA	TEACHER	SD/-
4.	SR. SILVY S.I.C 90/29, FARIDABAD, HARYANA.	TEACHER	SD/-
5.	SR. NAVYA S.I.C 90/29, FARIDABAD, HARYANA	TEACHER	SD/-
6.	MR. V.P THOMAS D-18, GREATER KAILASH-II, NEW DELHI-110048	BUSINESS	SD/-
7.	N.C VARGHESE 161/29, FARIDABAD, HARYANA	PVT. SERVICE	SD/-
8.	MR. P.M. KUNJUMON L 299, SECTOR 23, SANJAL NAGAR, GHAZIABAD (U.P)	PVT. SERVICE	SD/-
9.	SR. JANE S.E.C. BETHANY CONVENT, RITUVALLA-689101	SOCIAL WORKER	SD/-
10.	DR. VARGHESE OTTATHONGIL MALANKARA MAJOR SEMINARY, TRIVANDRUM-695015	RECTOR	SD/-
11.	MR. K. J. JOHN 153, INCOME TAX COLONY, N PITAMPURA, DELHI-110034	GOVT. SERIVCE	SD/-
12.	MR. C.V. DANIEL 1034-A/29, FARIDABAD, HARYANA	PRIVATE SERVICE	SD/-



Principal

Mar Ivanios School
Village Budhera, Opp SGT University
Gurugram, Haryana-123505

President *[Signature]*

Secretary *[Signature]*

Treasurer *[Signature]*

26/9/c

AMENDED AS ON 11.02.2014

**AMENDED
RULES AND REGULATIONS OF SOCIETY:
"MALANKARA CATHOLIC CHURCH SOCIETY"**

1. **NAME OF THE SOCIETY:** The name of the Society shall be "MALANKARA CATHOLIC CHURCH SOCIETY" (Office 61, J-Block, Paryavaran Complex, Neb Sarai, New Delhi-110068).
2. **TERMS AND INTERPRETATION:** In these Rules and Regulations, unless there be anything in the context repugnant or inconsistent therewith, have the following meaning:
 - a. "Malankara Catholic Church" or "the Church" as used in the Memorandum, Rules and Regulations shall mean and refer to the Syro-Malankara Catholic Church (Community) of which the ecclesiastical head is the Archbishop of the Catholic Archdiocese of Trivandrum.
 - b. "Member of the Church" shall mean a person who has been received into the Syro-Malankara Catholic Church (Community) and continues in it in accordance with its Religious Rites, Sacraments and Rules.
 - c. "Member" shall mean a member of the Society.
 - d. "The Society" shall mean "Malankara Catholic Church Society".
 - e. "Governing Body" shall mean the Governing Body of the Malankara Catholic Church Society.
 - f. "General Body" shall mean the meeting of the members of the Malankara Catholic Church Society.
3. **MEMBERSHIP AND SUBSCRIPTION:** Subject to the approval of the Governing Body any member of the Malankara Catholic Church in India or abroad and who is in agreement with the aims and objects of the Society. The membership shall be divided into two:
 - a. **Patron:**
 - i. **Chief Patron:** The Chief Patron will observe the functioning of the society and he can give his valuable suggestions and guidelines for the development of the society. He will be an ex-officio member of the society. The Head of the Malankara Catholic Bishops Conference or his Delegate and presently the Bishop of Tiruvalla shall be the chief patron of the Society.
 - ii. **Patrons:** All the Bishops of the Syro-Malankara Catholic Church shall be the patron of the Society. They have no voting rights but the society shall value their suggestions.
 - b. **Ordinary Members:** They are the honourable members of the Society. The rate of subscription for all the members shall be Rupees Ten per month and admission fee will be Rupees Hundred. The Governing Body shall have the power to revise the admission/subscription from time to time. Other donations and contributions shall be paid as decided by the Society.
4. **CONSEQUENCE OF NON-PAYMENT OF SUBSCRIPTION OR FINE:** If the member fails to pay the timely subscription continuously for three month from the due date, his/her membership shall be automatically cancelled.
5. **REFUSAL OF MEMBERSHIP:** The Governing Body of the Society may refuse any person for the membership. Reasons for refusal of membership need not always be communicated.



Principal *[Signature]*

Secretary *[Signature]*

Treasurer *[Signature]*

Principal
Mar Ivanios School
Village Budhera, Opp SGT University,
Gurugram, Haryana-123505

- 6. **EXPULSION:** Membership of the society shall be ipso-facto terminated on the following grounds:
 - a) Death of a member.
 - b) If the member fails to pay the timely subscription for three months from the due date of paying the subscription.
 - c) If he member works against the aims and objects of the society.
 - d) If the member tenders his/her resignation.
 - e) If the member fails to attend three meetings of General Body and Governing Body without proper intimation.
 - f) By no confidence motion passed by 2/3 (two third) majority of votes.
 - g) A person whose membership is terminated on account of his detrimental or prejudicial acts against the aims and objects of the society may be readmitted with his written appeal for membership and he same beings accepted by 2/3 of the governing body.
The reasons for expulsion shall be communicated to every member. Every such expelled member shall have the right to appeal before the General Body which may or may not be accepted.

- 7. **APPEALS:** All the appeals should be referred to the governing body of the society. The decision of the Governing Body shall be final.

- 8. **RE-ADMISSION:** In case of the member expelled by the Governing Body, the same can be readmitted provided the member concerned pays all up to date dues. The decision of the Governing Body shall be final.

- 9. **RIGHTS AND PREVILAGES OF THE MEMBERS:** Every member shall have the right to participate in the General Body Meeting. He/she shall have also right to vote in the meetings of the society.

- 10. **GENERAL BODY-FORMATION, POWERS AND FUNCTIONS:** There shall be a General Body of the Society consisting of all the members. The meetings of the General Body shall be held after every one years with two third (1/3) Quorum. No Quorum shall be required in the adjourned meeting. An emergent meeting of the General Body may also be summoned on the written request of 3/5 (three fifth) members. Ten days notice shall be given for meetings. The following business shall be transacted in these meetings.
 - a. To prepare annual programmes and policies.
 - b. To receive the report of the Governing Body, the Accounts of the Society and its Auditor's report.
 - c. To elect the eligible members of the governing body.
 - d. To discuss and to decide all such other matters and issues which are directly or indirectly related to the affairs of the society.
 - e. To pass annual budject of the Society.
 - f. To appoint a qualified auditor who will annually audit the accounts of the Society's funds.



President.....
[Signature]

Secretary.....
[Signature]

Treasurer.....
[Signature]

Principal
Mar Ivanios School
Village Budhera, Opp SGT Universit
Gurugram, Haryana-123505

11. GOVERNING BODY: There shall be Governing Body of the Society elected by the General Body to look after and to manage the day to day affairs of the Society. It shall consist of minimum seven and a maximum fifteen members including the office bearers. The elected Governing Body may nominate more members to the Governing Body from the Malankara Catholic Church. However, the total number of the nominated members should not exceed more than one third of the elected members of the Governing Body. The meeting of the Governing Body shall be held not less than once in three months with one-third quorum. No quorum required in the adjointed meeting. A emergent meeting of the Governing Body may also be summoned on the written request of 3/5 members of the Governing Body. The place and date of the meeting shall be decided by the Secretary in consultation with the President unless a meeting of the Governing Body decided otherwise. Seven days notice shall be given for the Governing Body Meeting. The following business shall be transacted in these meetings.

- a. To take necessary steps for the implementation of all the programmes and policies drawn by the General Body.
- b. To pass the necessary expenditure to meet the day to day requirements of the society.
- c. To make, vary and repeal by-laws from time to time for the transaction and regulation of the affairs and business of the Society and itself, but no bye-laws shall be made, varied or repealed by the Governing Body so as to conflict with the aims and objects of the Society.
- d. To acquire movable and immovable property of any tenure in any States and Union Territory of India either from individuals or from Government or Volunantry Agencies for the promotion of the objects of the Society.
- e. To construct such buildings as may be necessary, and from time to time improve, alter or extend the same or any parts thereof and to equip and furnish them according to the needs of the Society.
- f. To accept gifts, donations, subscriptions of any kind or money or any other property subject to any Trust or not, and administer such funds for the objects of the Society.
- g. To apply for, receive and utilize any government, municipal or other grants, loans, or allowances in connection with any institution, work, activity, or property held or conducted by the Society, or otherwise, and to deal with the same according to the terms thereof.
- h. To invest and deal with the funds and money of the Society in Banks, Registered Financial Institutions, Saving Certificates, Shares, and Transferable Securities. It may maintain reserve-fund and transfer such funds for the promotion of the activities of the Society. It may also maintain a repair fund to meet the expenses of a capital nature.
- i. To provide for the overall welfare of the members of the Society and staff and to remunerate them or their dependents by way of honorarium, salary, or by establishing or contributing to provident fund and by giving pension, Gratuities, bonus or allowances or by grant of money or otherwise as the Governing Body may deem fit.
- j. To employ, suspend, discharge and dismiss any person of the Staff employed by the Society for remuneration or personal gratuitously or such terms as the Governing Body may deem fit.
- k. To give donations and gifts to worthy causes, institutions, organizations and persons and to institute scholarship schemes to encourage students and researchers in all disciplines.
- l. To do all such other acts, deeds, things as may be deemed by the Governing Body to be incidental or conductive to the realization of all or any the objects of the Society.



President

f. Ivanandur

Secretary

[Signature]

Treasurer

[Signature]

Principal

Mar Ivanios School
Village Budhera, Opp SGT University
Gurugram, Haryana-123505

12. THE STRUCTURE OF THE GOVENING BODY: The following is the present structure of the Governing Body.

- a. President : one
- b. Vice President : one
- c. Secretary : one
- d. Treasurer : one
- e. Executive Member: Minimum Three and Maximum Eleven.

13. POWER AND FUNCTIONS OF THE OFFICE BEARERS:

a. PRESIDENT:

- i) He/she shall preside over all the meetings of General Body and Governing Body.
- ii) In case of equality of vote in any meeting he/she shall tender his/her "Casting Vote".
- iii) He/she shall supervise the work of other office bearers from time to time.
- iv) He/she shall be the chief Administrator, Manager and Director of all the institutions owned or managed by the Society.
- v) Along with and/or instead of the Secretary, the President shall represent the Society in all public and private offices.

b. VICE PRESIDENT: During the absence of the President he/she shall take the Chair.

c. SECRETARY:

- i) He/she shall represent the Society in all public and private offices.
- ii) He/she keeps all types of record of the Society including the register of members containing therein the names, address, and other brief particulars.
- iii) He/she shall undertake all types of all types of correspondence on behalf of the Society.
- iv) He/she shall, in consultations with the President, convene the meetings of General Body, Governing Body, and he/she shall also inform every member regarding time, date and place of the meeting through a ten days earlier written notice.

d. TREASURER:

- i) He/she shall collect subscriptions, gifts, grants, aids, donations from the members and general public and he shall also be responsible for keeping and maintenance of true and correct accounts of the society's funds.
- ii) He/she shall deposit all the funds of the Society in the bank account but may keep a maximum of Ten Thousand Rupees as cash in hand for day to day requirements and contingency purposes.
- iii) He/she together with the President, shall open, operate or close bank accounts.
- iv) He/she shall submit quarterly reports of finances of the Society to the Governing Body and shall present the balance sheet and the annual receipt and expenditure accounts, get it audited by the Auditor appointed as per the rules and regulations of the Society and place them before the Governing Body with the Auditor's report along with the annual draft budget for ensuing year.

e. EXECUTIVE MEMBER:

they shall assist in the day to day work of the Society as directed by the President and the Secretary.

14. FINANCIAL YEAR: The financial year shall be from 1st April to 31st March every year.



President.....
[Signature]

Secretary.....
[Signature]

Treasurer.....
[Signature]

[Signature]
Principal

- 15. **SOURCES OF INCOME AND UTILIZATION:** Subscription, donation, grant-in-aid and gifts from the members and from the general public, collections from entertainment programmes, Raffles, etc. shall be the source of the income of the society. All the income of the Society shall be utilized towards realizing the aims and objects of the Society.
- 16. **BANK ACCOUNTS OPERATION:**
The funds of the Society shall be kept in Schedule Bank. The Bank account of the Society shall be operated by the Treasurer and the President.
- 17. **AUDIT:** Every balance sheet, income and expenditure accounts of the Society shall be audited by the qualified auditor every year as per the rules of the Society.
- 18. **COMMITTEES AND SUB-COMMITTEES:** The Governing Body of the Society shall constitute Committees or Sub-Committees among its members of the society for carrying out a specific function effectively and efficiently. The powers, duties and functions of such Committees shall be well defined by the Governing Body at the time of constituting such Committees.
- 19. **FILLING UP CASUAL VACCANCIES:** The Causal Vacancies may be filled up by the resolution passed by majority of vote by the Governing Body.
- 20. **TENURE:** The term of the Governing Body shall be one years.
- 21. **ELECTION AND QUORUM:** The General Body in its Annual Meeting will elect its President and all the office bearers and members after one year by secret ballot papers or raising hands. The quorum of the General Body and Governing Body shall be one third.
- 22. **ANNUAL LIST OF MANAGING/GOVERNING BODY:** Once in every year a list of the governing body of the society shall be filled with Register of Society, Delhi as required under section 4 of the societies Regn. Act, 1860.
- 23. **LEGAL PROCEEDINGS:** The Society may sue or sued in the name of the President, Secretary as per provisions laid down under section 6 of the Societies Registration Act, 1860, as applicable to National Capital Territory of Delhi.
- 24. **AMENDMENT:** Any amendment in Memorandum, Rules and Regulations will be carried out in accordance with section 12 & 12A of the "SOCIETIES REGISTRATION ACT, OF 1860" as applicable National Capital Territory of Delhi.
- 25. **DISSOLUTION AND ADJUSTMENT OF AFFAIRS:** If the society needs to be dissolved it shall be dissolved as per-provisions laid down under the sec. 13 & 14 of Societies Registration Act, 1860, as applicable to National Capital Territory of Delhi.
- 26. **APPLICATION OF THE ACT:** All the provisions under all the section of the "SOCIETIES REGISTRATION ACT, OF 1860" as applicable National Capital Territory of Delhi, shall be applicable to this society.
- 27. **ESSENTIAL CERTIFICATE:** Certified that this is the correct copy of the Rules & Regulations of the society.



[Signature]
President.....

[Signature]
Secretary.....

[Signature]
Treasurer.....

[Signature]
Principal



कार्यालय अधिसूचना संकेतिका
संकेतिका सं. S/25786
आवृत्तिसंख्या सं. 240-248
प्रकार M.A. & R.R.



(Handwritten signature)

Principal
Mar Ivanios School
Village Budhera, Opp SGT University
Gurugram, Haryana-123505